

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: June 19, 2025

TIME: 6:00 PM Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 PM on
June 16, 2025, per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, May 15, 2025, and Special Meeting Minutes, May 21, 2025.
- B) Summary of Bank Balances / Income & Expense Summary.
- C) Expense & Budget Reports.
- D) Vacation and Sick Leave Balances.

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are ***not on the agenda***. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. ***A time limit of five minutes per individual will be allowed.*** Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand ***and*** are recognized by the President.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber
Monthly Report
- B) Chief Lindley
Calls for the previous month.
- C) General Manager Dumas
Administrative Highlights.

Excuse Staff not needed for Action Items.

H. DISCUSSION / ACTION ITEMS

- A) Open Public Hearing for proposed water and sewer rate increases (Prop. 218).
 - 1. Brief presentation of proposed rate increases – General Manager Dumas.
 - 2. Public comment on proposed rate increases (5 min. time limits apply).
 - 3. Close Public Hearing for proposed water and sewer rate increases (Prop. 218).
 - 4. Report from Secretary of the Board on total number of protest letters received by the close of the Public Hearing for proposed water and sewer rate increases (Prop. 218).
- B) Board Discussion of proposed rate increases. Motion to approve Resolution #2025-06-19, water and sewer rate structure and rate increases effective for billing periods of July 2025, 2026, 2027, 2028, and 2029.
Staff Recommendation: Approve Motion.

Excuse public for remaining Action Items (if desired).

- C) Fire Department
 - 1. Discussion with motion to approve the purchase of a storage container for the Fire Department not to exceed \$2,500.
Staff Recommendation: Approve Motion.
 - 2. Discussion with motion to approve revies Policy #3602 - Shift Coverage & Compensation.
Staff Recommendation: Approve Motion.
 - 3. Discussion with motion to approve the San Bernardino County Fire Protection District Agreement for automatic aid.
Staff Recommendation: Approve Motion.
- D) Board
 - 1. Public Proclamation of Recognition of DTX Diesel Tech – Xavier Casa for his donation of the 2018 Ford Expedition.
 - 2. Discussion with motion to approve amended Policy #2110 - Medical and Retirement Benefits.
Staff Recommendation: Approve Motion.
 - 3. Discussion with motion to approve updated Policy #2100 - Vehicle Use.
Staff Recommendation: Approve Motion.

4. Discussion with motion to amend policy #2240 – Outside Employment.
Staff Recommendation: Approve Motion.
4. Discussion with motion to approve proposed FY 2025-2026 Master Plan with allocation of FY 2025-2026 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2025-2026 Unrestricted Funds Allocation Report (\$236,084.29).
Staff Recommendation: Approve Motion.
5. Discussion with motion to approve proposed FY 2025-2026 Budget (including Master Plan project allocations and adjustments for Fire Chief Position).
Staff Recommendation: Approve Motion.
6. Discussion with motion to perform biennial review the District's Conflict of Interest Code and approve/confirm the District's Conflict of Interest Code as written in Policy 1020, or with revisions or amendments if so proposed.
Staff Recommendation: Confirm as written.
7. Discussion with motion to vote for one (1) candidate for the CSDA Board of Directors Election Ballot (Term 2026-2028; Seat B - Southern Network).

Excuse Staff not needed for remaining Action Items

I. ADJOURNMENT OF FIRST OPEN SESSION

BRIEF RECESS (AS NEEDED)

J. FIRST CLOSED SESSION

Closed session pursuant to Government Code section 54957.6
Conference with Labor Negotiator.
District Negotiator Chris Dumas, General Manager.
Unrepresented Employee Part-Time Fire Chief.

K. ADJOURNMENT OF FIRST CLOSED SESSION

L. OPEN SESSION

M. PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN FIRST CLOSED SESSION

N. SECOND CLOSED SESSION

- O.** Closed session is being held pursuant to Code 54957(b) for the purpose of performing the annual Evaluation of Performance of the General Manager.
NOTE: Code 54957(b)(4) Closed sessions held pursuant to this subdivision *shall not* include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

P. ADJOURNMENT OF SECOND CLOSED SESSION

Q. PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN SECOND CLOSED SESSION

R. ANNOUNCEMENTS / REPORTS

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be on July 17, 2025, at 6:00 PM.

S. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.